

Harris County Healthcare Alliance **Grant Development Policy for Members**

- Grant development support is available for projects that align with the Alliance's major goals to:
 - Increase/enhance coordination and collaboration among public and private healthcare providers
 - Reduce unmet health needs
 - Increase access to appropriate care for the uninsured and underinsured
 - Increase the proportion of the population which is insured
 - Monitor and report on community health status
- When prioritizing among multiple grant support requests from Alliance members, preference will be given to projects that are in-line with current strategies of the Alliance, such as:
 - Creating a community health information network
 - Supporting the continued viability of community health centers
 - Expanding/improving access to care for public behavioral health services
 - Identifying and addressing high priority health needs
 - Improving coordination between primary and specialty care
 - Integrating physical and behavioral health care
 - Promoting utilization of medical homes
 - Improving the geographic distribution/coordination of services (and transportation to services)
 - Enhancing navigation services
 - Developing more affordable insurance products for specific markets
 - Supporting programs to maximize enrollment in Medicaid and CHIP
 - Consolidating community health status and indicator reporting
- A member organization requesting grant writing services should inform the Alliance if, to their knowledge, multiple parties in the community are expected to submit competitive proposals, particularly if the nature of the competition will result in only a single award. Whenever feasible and appropriate, members will be encouraged to collaborate with other Alliance members, as well as other appropriate healthcare entities when developing grant submissions.
- Prior to an approval for the Alliance to provide grant development services, member organizations must complete the attached service request form. In addition, members must provide documentation to indicate that the project has approval and commitment of the organization's Board and that the project in need of funding is a high priority for the organization.
- The Alliance must be provided ample time in which to coordinate and develop a competitive proposal (i.e. the member's request for services should be presented within one week of a funding announcement/RFP release, or, in the case of unsolicited proposals, no less than one month prior to the application deadline or intended date of submission, depending on the size/time-intensiveness involved in producing the application).
- Members must be willing to work closely with the Alliance grant staff during proposal development/submission and provide all information available towards developing and submitting the grant proposal in a complete and timely manner. Members must be willing to provide the necessary human and other resources towards completing and submitting a proposal – e.g. form and budget completion, copying, coordination of meetings, obtain required signatures, mailing, etc.
- Any grant proposal written/coordinated on behalf of a member organization will be the property of the fiscal agent/applicant, and will not be shared, in whole or in part, with any other entity(ies) without the expressed consent of the proprietor (applicant).

If the Alliance determines at any time before or during the course of a grant submission that the project proposed either conflicts with Alliance goals and/or policies, lacks the necessary Member organization support, or should not be carried out for any other reason, the Alliance retains the right to deny or withdraw its assistance.